



Job Title: Visitor Center Associate (Temp to Perm)
Classification: Non-Exempt
Pay Rate: \$18 per hour
Reports to: Public Affairs Manager

Summary

Brooklyn Bridge Park (BBP) is an 85-acre, 1.3-mile public space that stretches along the Brooklyn waterfront. Our mission is to connect people, nature, and the waterfront through inclusive, innovative, and sustainable management and design. Our vision is to contribute to a healthier, more livable city.

Brooklyn Bridge Park is seeking part-time Visitor Services Associates for the upcoming 2024 summer season. Ideal candidates are enthusiastic, motivated, friendly, and reliable. They have phenomenal interpersonal and communication skills, a strong passion for learning and sharing information, exemplifies a "no task is too small" attitude, and a sense of humor. Working with the Public Affairs team, this position will support BBP's visitor services program as "roving ambassadors" throughout the Park with established "stations" at different locations in the Park, greeting park-goers and answering questions.

This is a temporary position for the summer season (approx. 10-15 hours a week, mid-May to September) and requires availability on weekends. Work hours are subject to change as needed.

Typical work hours: Thursday and Friday, 2-7pm; Saturday and Sunday, 1-6pm

Please apply through this link:

<https://brooklynbridgeparkcorporation.applytojob.com/apply/kcup10h4Z3/Visitor-Center-Associate?source=bbpjobs>

Essential Functions:

- As a "Park Ambassador" greet Park-goers, answer questions, provide directions, and share information.
- Share knowledge with visitors about general park information; park history and future construction projects; events/programming; openings and closures within the Park.
- Be knowledgeable, clear, and friendly about park rules and BBP's permit processes.
- Conduct and record visitorship surveys and data to submit to the BBP Public Affairs team.
- Other duties and special projects as directed.

Skills and Experiences

- Positive, enthusiastic and hard-working
- Excellent interpersonal skills
- Flexible and adaptable
- Ability to communicate diplomatically and professionally
- Possesses a positive, solution-oriented and customer-focused attitude
- Ability to work productively independently and as part of a team
- Proficiency in additional languages a plus

About You

You strive to be inclusive and collaborative. At BBP, we recognize that doing our best work means working together. We have each other's back - and are helpful, humble and open.

You are committed. At BBP, we approach our work with integrity, positivity, and pride. We are committed to the public, the park and each other.

You are a problem-solver. At BBP, we prioritize learning, evolving and building creative solutions to ensure the Park remains a leader in sustainable green space for generations to come.

You value people and the environment. At BBP, respect is important to us. We strive to trust each other, act with good intention and communicate with openness.

Working at BBP

We believe that BBP is a park for all people. We take pride in our ability to provide the community with a beautiful, functional, clean and safe green space. Internally, we strive to provide a work environment where employees feel supported, respected, and a sense of belonging.

Our staff are experts on everything from horticulture to community engagement to park operations and events. The work environment is welcoming, with hardworking and diverse staff who are dedicated to building, beautifying and maintaining the park.

For eligible employees, we offer benefits like affordable healthcare, retirement plans, and tuition reimbursement, and prioritize the importance of work-life balance.



Additional Information

Please apply with a cover letter and resume.

NYC Residency required.

ABOUT BROOKLYN BRIDGE PARK

Brooklyn Bridge Park, one of the largest and most significant public projects to be built in New York City in a generation, has transformed a once dilapidated industrial waterfront into a vibrant and thriving 85-acre civic landscape. The Brooklyn Bridge Park Corporation (BBP) develops, capitally improves, maintains, and fully operates the Park as a 501 (c) not-for-profit, controlled by the City of New York. BBP is responsible for the day-to-day operation of the Park, including horticulture, maintenance, capital planning and construction, event permitting, and concession oversight. The Park is designed by Brooklyn-based landscape architecture firm Michael Van Valkenburgh Associates, Inc.

Brooklyn Bridge Park provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.