

Brooklyn Bridge Park Corporation
Meeting of the Board of Directors
The Visitor Center at the Boathouse
Brooklyn Bridge Park

October 11, 2023

MINUTES

The following members of the Board of Directors were present:

Henry B. Gutman – Acting Chair
Mariana Alexander
James Archer
Gregg Bishop
Martin Connor
Jeffrey D. Friedlander
Shari Hyman
Tori Kelly
Joshua Kraus
Martin Maher
Susannah Pasquantonio
Jocelynne Rainey

Also present were the staff of BBP.

Before convening the meeting, in the absence of the Chair and Vice Chair and upon motion duly made and seconded, the Directors selected Director Gutman as Acting Chair. Acting Chair Gutman called the meeting to order at approximately 10:07 a.m. Amy Lojek, BBP’s Secretary, confirmed that a quorum was present. Before beginning the first item on the agenda, Acting Chair Gutman welcomed three new Directors to the Board: Shari Hyman, Tori Kelly, and Jocelynne Rainey. Acting Chair Gutman and Director Connor also thanked Joanne Witty for her service to the Board and to the park, and spoke warmly of her critical role in the history of the park and its development.

1. Approval of Minutes

Upon motion duly made and seconded, the minutes of the June 14, 2023 Board of Directors meeting were approved unanimously.

2. Presentation of the President’s Report (Non-Voting Item); Annual Report and Annual Audit Report (Non-Voting Item); and Approval of Fiscal Year 2023 Audited Financial Statements and Investment Report

Mr. Landau provided park updates, including: (i) Conservancy programming throughout the park, including for the first time summer programming in Emily Warren Roebling Plaza; (ii) events in the park, such as the Conservancy gala, Wimbledon’s The Hill on Pier 6, Photoville and the Transit Museum Bus Festival in Emily Warren Roebling Plaza, the Public Art Fund’s Nicolas Galanin installation at Empire Fulton

Ferry Lawn, and the visit of Prince William; (iii) operational updates on the first full season of the High Tide concession at Fulton Ferry Landing, the new refuse and recycling bins throughout the park, the Pier 1 Entry Building Project's status, and the upcoming ice-skating rink concession, Glide at Brooklyn Bridge Park, in Emily Warren Roebling Plaza.

Directors Archer, Pasquantonio, and Rainey asked about the outreach for and publicity of the discounted and free tickets at the ice-skating rink concession, how best to leverage existing relationships with New York City non-profit organizations to maximize awareness in the community, and for further explanation of the concession's pricing structure. Mr. Landau explained that the concessionaire and its partner were identifying and working with local organizations with whom they have existing relationships, in addition to press releases, social media campaigns, and their website, but also promised to share contact information should Directors wish to engage with the concessionaire and expand the outreach possibilities. Director Gutman asked whether the original concept, of the rink being installed and de-installed each season, had changed. Mr. Landau explained that it had not – the rink would not be present in the Plaza beyond the allotted season. Director Pasquantonio asked if the New York Liberty had been contacted to conduct open practice in the park. Mr. Landau and Director Bishop confirmed that discussions were ongoing.

Jelani Watkins, BBP's Chief Financial Officer presented the Annual Report and Annual Audit Report, and Approval of the Fiscal Year 2023 Audited Financial Statements and Investment Report.

Acting Chair Gutman, in the absence of Director Phillips, Chair of the Audit & Finance Committee, confirmed that the Committee was comfortable with the audit and its finding, and congratulated Mr. Watkins and his team for a job well done. Upon motion duly made and seconded, the resolutions attached hereto as **Schedule A** were adopted unanimously.

3. Annual Approval of Policies Relating to the Public Authorities Accountability Act of 2005, as amended by the Public Authorities Reform Act of 2009

Ms. Lojek presented this item. Acting Chair Gutman confirmed that the Governance Committee was comfortable with the proposed action. Upon motion duly made and seconded, the resolutions attached hereto as **Schedule B** were adopted unanimously.

4. Appointment of Directors to Committees

Acting Chair Gutman proposed the appointment of Director Hyman to the Audit & Finance Committee, Director Kelly to the Budget & Operations Committee, and Director Rainey to the Governance Committee. Upon motion duly made and seconded, the appointments were approved unanimously.

5. Public Comment

There were no comments by the public.

6. Adjournment

Acting Chair Gutman asked whether there was any Director who believed that an Executive Session was necessary. Hearing none, and there being no further business, Acting Chair Gutman requested a motion to adjourn the meeting, and upon the motion being duly made and seconded, the meeting was adjourned at approximately 11:00 a.m.

Respectfully submitted,

/s/ Amy Lojek
Amy Lojek
Secretary

SCHEDULE A

October 11, 2023

APPROVAL OF FISCAL YEAR 2023 ("FY 2023") AUDITED FINANCIAL STATEMENTS AND INVESTMENT REPORT AND AUTHORIZATION TO TAKE RELATED ACTIONS

BE IT RESOLVED that the FY 2023 Audited Financial Statements of Brooklyn Bridge Park Corporation ("BBP") attached hereto as **Exhibit A** and as certified as accurate by the President and Chief Financial Officer of BBP as set forth in **Exhibit B** are hereby approved; and be it further

RESOLVED, that the FY 2023 Investment Report attached hereto as **Exhibit C** is hereby approved; and be it further

RESOLVED, that the President of BBP or their designee(s) be authorized to present the above-referenced audited financial statements, certification, and investment report to the Members of BBP; and be it further

RESOLVED, that the President of BBP or their designee(s) be authorized to report the audited financial statements and investment report and post them on its website in accordance with the provisions of PAAA; and be it further

RESOLVED, that the President of BBP and their designee(s) be and each hereby is authorized and empowered to take all actions as the President or their designee(s) may deem necessary or appropriate to effectuate these resolutions.

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SCHEDULE B

October 11, 2023

ANNUAL APPROVAL OF POLICIES RELATING TO THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005, AS AMENDED BY THE PUBLIC AUTHORITIES REFORM ACT OF 2009 AND AUTHORIZATION TO TAKE RELATED ACTIONS

BE IT RESOLVED that the policies set forth below are hereby approved:

- A. Mission Statement, adopted on October 3, 2019;
- B. Contracts by the Corporation - Procurement Policy, adopted on October 3, 2019;
- C. Investment Guidelines, adopted on July 21, 2010;
- D. Salary, Compensation, Travel, Reimbursements, Time and Attendance Policy, adopted on October 10, 2018;
- E. Code of Ethics for Members, Directors and Officers, adopted October 11, 2023;
- F. Policy on the Acquisition and Disposition of Real Property, adopted on February 29, 2012;
- G. Policy on the Disposition of Personal Property, adopted on February 29, 2012;
- H. Policy on Protection for Whistleblowers, adopted on December 5, 2011;
- I. Policy on Indemnification and Defense of Members, Directors and Officers, adopted on December 5, 2011;
- J. Policy on Extension of Credit to Officers, Directors and Employees, adopted on December 5, 2011; and
- K. Policy on Discretionary Spending, adopted on September 30, 2020; and
- L. Policy on Board Self-Evaluation, adopted on October 12, 2022;

and be it further

RESOLVED, that the President of BBP and their designee(s) be and each hereby is authorized and empowered to take all actions as the President or their designee(s) may deem necessary or appropriate to effectuate these resolutions.

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